

**MEETING IN ISTANBUL, TURKEY**  
**(May 8-11, 2008)**

**PROJECT MEMBERS ATTENDING THE MEETING**

- Dr. Piedad Martin, University of Alcalá, Spain
- Dr. Nedim Alev, Karadeniz Technical University, Turkey
- Dr. Ana Freire, University of Lisbon, Portugal
- Dr. Annica Gullberg, University of Gavle, Sweden
- Dr. Eva Kellner, University of Gavle, Sweden
- Dr. Eva Tandlichova, Comenius University of Bratislava, Slovakia
- Dr. Jari Lavonen, University of Helsinki, Finland
- Dr. Laurence Rogers, University of Leicester, United Kingdom
- Dr. Chris Comber, University of Leicester, United Kingdom
- Dr. Lina Sierra, University of Alcalá, Spain
- Dr. Stefania Dugovicova, Comenius University of Bratislava, Slovakia

The meeting begins at 9 a.m. in May 9th 2008, with the following agenda:

- 1. General information
- 2. Preparation of final report
- 3. Course
- 4. Document of conclusions
- 5. Mobility: conclusions and evaluation
- 6. CD implementation: report
- 7. Evaluation CDs by teachers, mentors and student teachers
- 8. Dissemination
- 9. Project Webpage
- 10. Other aspects

The meeting is held in the Instituto Cervantes in Istanbul. Dr Alev welcomes all members. Dr. Martin chairs the meeting with the following agenda:

## 1. General information

Dr Martin thanks everybody and especially Dr. Alev for having the meeting in Istanbul. Dr Alev has perfectly organised the meeting, as he usually works in the project.

Dr. Martin thanks everybody for the work done in the project and especially for the success of mobility programme.

Dr. Martin informs that Dr Pérez de Landazabal has not been able to come as she is ill, also, Dr. Freire excuses Profs. Villela and Cruz.

## 2. Preparation of final report

Dr. Martín presents a PowerPoint document with instructions to elaborate the final report (annex I). Questions about the report are asked by several project members which are answered by Dr. Martín.

Project members agree to collect the information required and take it to Lisbon meeting or send it to Alcala University by September 1, 2008. The information and products must be in paper and in electronic support.

## 3. Course

Dr. Freire informs about the course, there is a total of 80 applications but only 4 applicants have paid for the inscription, 17 are waiting for several Socrates National Agencies' decisions.

The team agrees that if Dr. Freire has 19-20 applicants who have paid for the course by May 29, 2008, the course could be held as hotel reservation will charge money since the beginning of June, if reservations are not confirmed. In case, we do not have this number of participants we have to cancel the course as we cannot cover course expenses.

Dr. Rogers suggests to send an e-mail to all applicants asking them to answer Dr. Freire immediately and to pay for the inscription. The group asks Dr. Rogers to write the e-mail, and e-mail is written during the meeting. The course organization is reviewed in order to check some details.

Dr. Martin and partners thank Dr. Freire for all the work done in the organization of the course.

## 4. Document of conclusions

Dr. Martin remains partners about the structure of the document of conclusion (see annex II) approved in Gavle meeting. Dr. Sierra and Dr. Tandlichova present drafts about points 3 to 6 to be discussed. Dr. Alev has also prepared this information.

Dr. Comber offers himself to collect information from all partners about points 3 to 6 of structure of the document of conclusion and to summarise this information to appear in the document. All members agree to send the information to Dr. Comber for May 30, 2008. Dr. Comber will prepare a draft in three weeks to be e-mailed to everybody.

Final version by Dr. Comber will be ready for Lisbon meeting.

The team thanks Dr. Comber's offer.

#### 5. Mobility: conclusions and evaluation

All members of the project inform about mobility, everybody agrees that mobility has been a great success, all of us are very satisfied with this action which has been interesting and fruitful for student teachers, schools, pupils, mentors and also for our universities and ourselves. All the student teachers have done a great work in every country. They were serious and responsible students who have actively participated in schools, seminars and cultural activities. All members outstand that student teachers received in every country have formed a solid, coherent group even they come from different countries and different cultures. We must emphasise that all students become integrated in the guest school, university and country. In our view this is one of the most positive aspects of this experience. Furthermore, guest student teachers have worked together with student teachers in the receiving universities in most countries.

Members agree to include some mobility documents and some student teachers' work in the webpage. All members will send these documents to Dr. Lavonen (Deadline May 30).

Dr. Martin asks if partners have brought mobility evaluation questionnaires of student teachers and mentors. Some of them have, the other will send them to Alcalá in order to prepare the evaluation report for the next meeting in Lisbon.

#### 6. CD implementation: report

Dr. Sierra presents a draft of CD implementation report in Alcalá to be discussed. Some members will send their reports to the team as examples. This report by all partners is to be ready for Lisbon meeting.

#### 7. Evaluation CDs by teachers, mentors and student teachers

As Dr. Pérez de Landazabal has not been able to travel to Istanbul, this evaluation will be presented in Lisbon meeting.

## 8. Dissemination

All members report the activities they have done concerning dissemination, and they inform about their planned dissemination for next months. Most partners have presented papers and posters in conferences, and every partner has prepared several seminars before, during and after mobility addressed to both student teachers and mentors, in some cases school communities and education authorities have also participated in these seminars. Some partners inform that they have been invited to present the outcomes of the project to other national and international university trespassing European frontiers, for instance, Dr. Freire has been invited to a conference in Brazil to give information about the project.

Dr. Sierra reminds the team that it will be convenient to send these dissemination products to Dr. Lavonen to be included in the web page.

## 9. Project Webpage

Dr. Martin remains that is important to send activities to Dr. Lavonen to be introduced in the web page. It has been agreed that the work done by student teachers and several documents for mobility action can be hung in the webpage. Dr. Sierra reminds to all members to send posters or any other dissemination document, partners think of interest for the webpage with the exception of papers that are going to be published in *Proceedings*.

## 10. Other aspects

All members of project thank Dr. Alev the organization of the meeting and his kindness for everybody.

## 11. Tasks for next meeting

1. Every partner should **prepare final report documents** for next meeting in order to ask **doubts to be solved in Lisbon. (see annex I)**
2. Dr. Freire will send an e-mail to all applicants asking them to answer her immediately about payment for the inscription. Deadline for payment May 29, 2008
3. Document of conclusions, **all members send to Dr. Comber information about points 3 to 6 of structure of the document of conclusion. (see annex II)** Deadline May 30. Dr. Comber will prepare a draft in three weeks.
4. Mobility.

- a. All members will **send questionnaires of student teachers and Mentors to Alcala. Deadline May 30.** Alcala will prepare the evaluation report for the next meeting in Lisbon.
  - b. All members will **send mobility documents and some student teachers' work to Dr. Lavonen** to be included in the webpage (also photos). **Deadline May 30.**
5. CD implementation report. Alcalá and Trabzon Universities will send example of report. All members will prepare reports for Lisbon meeting.
6. Dissemination. All members will send **dissemination products to Dr. Lavonen** to be included in the web page.